



Ports of Palermo, Porto Empedocle, Trapani and Termini Imerese

GENERAL TARIFFS

OPERATIONAL PLAN – ANNEX n.1

The tariffs contained in this document will remain valid until 31.12.2023
or until a new edition is published

WARNING AND WAIVER

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West Sicily Gate Srl additionally waives and rejects any claim made against West Sicily Gate Srl for any alleged discrepancy between any wordings of this document and the original Italian wording which remains the only valid document on the basis of which any decision may be taken.

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West Sicily Gate s.r.l.
Sede Legale via Trapani n.1/D - 90141 Palermo
Partita IVA 06978890827

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1. GENERAL REGULATIONS

1.1 DEFINITIONS

In the following text we mean:

For Port Authority: The Port Network Authority of Western Sicily Sea (also shortly called AdSP);

For Maritime Authority: The Harbour Master of Palermo, Porto Empedocle, Termini Imerese and Trapani ports;

For Company: West Sicily Gate Srl, hereafter also WSG, to which the Port Authority of Palermo released, among other things, a concession to manage the cruise terminal for the reception of cruise ship passengers in the ports of western Sicily (Palermo, Porto Empedocle, Termini Imerese, Trapani) and for the performance of any other service and related activities.

For Client: Any Company, to whom any service is provided by WSG;

For Port Agent: The subject pursuant to Italian Law no. 135 dated April 4th, 1977;

For concession areas: The areas indicated in the concession contract stipulated between the Port Authority and WSG on July, 31st 2022 (Rep. n.223, Reg. Conc. Formal Acts n.46/21).

For public holidays: Every Sunday and January, 1st (New Year's Day), January, 6th (Epiphany), Easter and Easter Monday, April, 25th (Liberation Day), May, 1st (Workers' Day), June, 2nd (Republic Day), July, 15th (Feast of Santa Rosalia), August, 15th ("Ferragosto", Feast of the Assumption), November, 1st (All Saints' Day), December, 8th (Feast of the Immaculate Conception), December, 25th (Christmas), December, 26th (St. Stephen).

1.2 GENERAL RULES

The dispositions of this General Tariffs regulate the relationship between WSG and its Clients. They furthermore set forth the procedures to be followed by the parties (Port Agents, Tour Operators, Ground Operators, etc.) that operate within the Terminal and



the areas under concession, except as strictly provided for by any general and specific ordinances issued by the competent Authorities.

The Company will carry out the activities foreseen by the Concession indicated in the above point 1.1, in accordance with the provisions therein.

The operating procedures for providing the services, except as expressly prescribed in the aforementioned Concession, are established by the Company and are made public through this "General Tariffs", communicated to the AdSP and available at the WSG offices (Cruise Terminal - Vittorio Veneto pier, Port of Palermo).

The Company performs the operations foreseen by the "General Tariffs" at the prices and conditions in force, within the limits indicated according to the availability of space, facilities, means and personnel corresponding to the normal traffic needs, except under particular circumstances or situations for which WSG is not responsible.

The tariffs stated in the present "General Tariffs" include the costs of technical, administrative and organization services, as well as the use of the cruise Terminal and of all port infrastructures (included in the Concession) necessary for the normal and regular performance of operations.

The application of all tariffs with any hourly charges will be made on the basis of indivisible hours.

1.3 SCHEDULING AND BERTHING REGULATION

The berthing schedule (arrivals and departures) is set by the AdSP, in agreement with the Harbour Master and after consulting WSG, in application of the relevant rules of the Italian Navigation Code and any specific Ordinances, as well as on the basis of contingent technical-operational needs, also as result of the implementation of the WSG berthing policy which is part of the WSG Operational Plan.

1.4 SERVICES REGULATIONS

Whoever would perform any kind of activities within the concession areas (handling of goods or other operational activities), must formally request authorization to WSG at least seven (7) days before the expected start of the activity, except in emergency situations and provided that any further necessary authorizations of competence of the AdSP or other Public Administrations have been previously acquired.

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WSG, after a proper assessment of the relevant circumstances, reserves the right to expressly authorize the performance of the activity or even not to authorize it, through a formal and motivated denial.

1.5 CUSTOMERS' OBLIGATIONS

The Client, through his Port Agent, must issue orders to the Company using the A form - "Request for Services" (ref. Annex n.1), attaching the pax/crew lists.

The A form - "Request for Services" must be sent to WSG by e-mail, using the address operations@wsgct.com, no later than 12:00 AM on the day before the date of the requested services.

If the services should take place on Monday or any day after a holiday, the A form - "Request for Services" must be sent not later than 12:00 AM of the last working day before the date of the requested services.

The Client, through his Port Agent, must notify WSG of any cancellations of services already requested, within 12:00 AM of the last working day before the date of the requested services..

Should the requests for the services take place at a time later than the terms above mentioned, WSG reserves the right not to accept them due to short notice.

However, if WSG will be in the position of organizing and executing the services belatedly requested, the ordinary tariffs will be increased by 20%.

In case of failure to cancel within the aforementioned terms, the costs for the requested services will be fully charged to the Client, unless proven causes of force majeure (adverse weather conditions and/or other similar events).

After the departure of the ship, the Client, through his Port Agent, must communicate the final data of the call to WSG by filling the "B" form - "Final Movements" (ref. Annex n.2) to be sent no later than 48 hours from the departure of the ship using the e-mail address: operations@wsgct.com.

In compliance with the current legislation on electronic invoicing, if the Client, through his Port Agent, fails to send to WSG the "B" Form "Final Movements" within the tenth (10°) day from the date of the call, WSG will charge the Client a penalty of € 20,00 (twenty euros/00) for each day of further delay.

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1.6 LIABILITY

WSG is not responsible for damages or losses caused by fortuitous events or force majeure, by regulations of the public authorities or caused by the Client. It is not responsible either for delays resulting from security checks, customs operations, border controls, congestion of access routes to the Port, lack of means of transport or any other cause not dependent on WSG.

1.7 SOSPENSIONS

The execution of services can be delayed, postponed or interrupted by WSG in case of bad weather conditions or force majeure, according to its sole judgement.

1.8 IDLNESS

In the event of delay, interruption, suspension of the operations and/or requested services due to the Client's matters, however not related to WSG, the Client will be charged with the relative costs of inactivity of means and personnel.

1.9 SERVICES NOT INCLUDED IN THE TARIFFS

For services not included in this "General Tariffs", the fees due by the Client will be calculated, unless otherwise agreed, on the basis of the costs actually incurred by WSG, plus a 30% surcharge for business profit and contribution to the general and administrative costs.

1.10 NOT SCHEDULED / NOT BOOKED OPERATIONS

For not scheduled / not booked services within the terms referred to in point 1.5 above, but still performed by the Company, the rates referred to in this Tariffs Plan will be increased by 30%.

1.11 SETTLEMENTS AND PAYMENTS

The Clients, directly or through their Port Agents, shall arrange for the payment of the services provided by WSG, according to the invoices regularly issued, generally not later than 30 days starting from the day of the relevant issuance.



After this period, the Company reserves the right to charge the Client of default interest, which will be counted on the basis of the days of delay and until the day of the actual payment, applying an annual interest rate equal to the ECB rate increased by 7 (seven) percentage points (Legislative Decree N. 231 of 09.10.2002).

Moreover, WSG reserves the right to refuse services to Clients that have not previously satisfied the commitments undertaken, or that have defaulted or have refused to present a bank guarantee if requested.

1.12 ACCESS TO PORT AND PORT FACILITIES

The access of people and vehicles to the port is allowed through the dedicated gates and according to the relevant Ordinances issued by the AdSP.

Access to the areas under concession of WSG is allowed only to persons and means authorized by WSG, which will order the relevant security checks, when deemed appropriate.

The drivers of all vehicles in transit within the areas under concession must respect the vertical and horizontal road signs and follow the instructions provided by the WSG personnel.

Following the dedicated pathways by all pedestrians transiting through the areas under concession (passengers, ship crews and operators) is compulsory.

1.13 WORKING HOURS

The offices of WSG is located inside the cruise terminal (Vittorio Veneto pier, Port of Palermo) with the following opening times:

- Monday to Thursday: 08:30 AM to 02:30 PM and 03:30 PM to 05:30 PM;
- Friday: 08:30 AM to 02:30 PM.

WSG ensures the presence of its port operations staff during the whole berthing time of the ships.

1.14 WSG – USEFUL PHONE NUMBERS

Port Operation

+39 091 ...
+39 329 0215368

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Administration	+39 091 ... +39
General Manager	+39 337 560 065

1.15 VALIDITY

The validity of this "General Tariffs" starts from the date of its issue and will remain in force until December 31st, 2022 or until the issuance of a new edition.

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2. SERVICES FOR CRUISE SHIPS

2.1 TERMINAL FEE FOR CRUISE SHIP'S PASSENGERS

The following tariffs apply to passengers of the cruise ship berthed at the quays under concession for operations and services carried out from 07:00 AM to 07:00 PM:

SERVICE	TARIFF
Terminal fee	€ 3,00
Security fee	€ 1,20

2.2 EXTRA-TIME FEE

Clients whose cruise ships should extend their berthing time beyond 19:00 (07:00 PM), will be charged by an indivisible "extra-time fee" of € 300,00 (three hundred euro) per hour, with an upper bound of € 3,000.00 (three thousand euro).

2.3 SMALL SHIPS FEE

Clients whose cruise ships have a limited number of passengers on board will be charged by a fixed and indivisible lump sum of € 3.000,00 (three thousand euros), even if the application of the "terminal fee" and the "security fee", referred to in paragraph 2.1 above, generates a lower amount.

2.4 LUGGAGE SERVICE

The fee for luggage transport service from the drop-off point to the embarkation point, or from the disembarkation point to the luggage reclaim area is of € 5.50 (five euros and fifty cents) per passenger.

Any loading and/or unloading operations not included in the present tariff will be charged separately. "Baggage or Luggage" means normal baggage/luggage containing the personal effects that the passenger carries in suitcases, trunks or bags, however tightly closed, up to a maximum weight of 25 kg per unit.

Tariffs apply for the services provided between 07:00 AM and 07:00 PM and are referred to the following activities:

- Disembarkation: Picking of the baggage at the disembarkation point, transport to the baggage claim area and making available to the passenger for collection;
- Boarding: Picking of the baggage at the luggage drop off area and, after performing security checks, transfer close the ship at the embarking point indicated by the Client or its Port Agent.

Others operations / activities not listed above will be quoted separately, according to the operational needs of the Customer.

2.5 AUXILIARIES SERVICES

All the operations carried out within the areas under concession to WSG shall be executed exclusively by WSG at the tariffs indicated in the present document.

2.6 EQUIPMENT RENTAL SERVICES

For operations to be carried out within the areas under concession to the WSG, the latter provides its means and / or equipment as specified in the following paragraphs:

2.6.1 RENTAL OF OPERATIONAL EQUIPMENT

SERVICE	TARIFF
"COLD" RENTAL TRANSPALLET	€ 25,00/h (minimum 6 hours)
"HOT" RENTAL FORKLIFT	€ 60,00/h (minimum 6 hours)

2.6.2 WHEELCHAIR RENTAL

WSG provides wheelchairs rental service at a daily cost of € 25,00 (twenty-five euros).

2.6.3 GAZEBO RENTAL

WSG rents mobile gazebos of 9,00 sqm (floor size 3,00 x 3,00m) with aluminium structure and waterproof cover, including transport, assembly at the place indicated by the Client and subsequent disassembly, at a daily cost of € 75,00 each (seventy-five euros).

2.7 OTHERS SERVICES

SERVIZIO	TARIFFA
ADDITIONAL SECURITY GUARD	€ 25,00/h (indivisible)
MEET & GREET HOSTESS/STEWARDS (minimum 6 hours)	€ 20,00/h
STEVEDORING (minimum 6 hours)	€ 35,00/h
SHIP WATER SUPPLY	€ 4,68/mc

2.8 "ON DEMAND" SERVICES

WSG will provide the following services "on demand" basis:

2.8.1 SECURITY

- Opening of supplementary gates;
- Extra shore guards;
- Exclusive surveillance;

2.8.2 SERVICES PROVIDED WITH OPERATIONAL EQUIPMENT

- Crane truck;
- Cherry picker.

2.8.3 OTHERS SERVICES

- Additional manpower;
- Transfer service;

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- Supplementary cruise terminal sanitization;
- Provision/stores handling.

2.9 SURCHARGES

For the services described to in paragraphs 2.6 (Equipment rental services) and 2.7 (Others Services), with the exception of water supply, the following surcharges will apply to ordinary rates:

- +30%, when they are carried out on Saturday or pre-holidays;
- +50%, when they are carried out during Sundays and holidays;
- +40%, when they are carried out between 07:00 PM and 07:00 AM.

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3. ANNEXES

ANNEX 1 – A Form “Request for Services”

ANNEX 2 – B Form “Final Movements”

ANNEX 1



PALERMO CRUISE TERMINAL

- REQUEST FOR SERVICES 2022 -

Rev. 00, 01/05/2022

"A" Form

Shipping Agency

Name _____

Address _____

Town _____

Office phone number _____

Rif.to in banchina _____

Mobile phone _____

Ship's info	Ship's name _____ Company _____ Master _____ 2 nd Master _____
--------------------	--

Stay in Port	Expected Time of Arrival (dd/mm/yyyy) - ETA ____/____/____ - ____:____ Expected Time of Departure (dd/mm/yyyy) - ETD ____/____/____ - ____:____ Overnight <input type="checkbox"/>
---------------------	--

Operations	N. of PAX at arrival _____ N. of embarking PAX _____ N. of disembarking PAX _____ Number of Visitors _____ IDLNESS <input type="checkbox"/>
-------------------	--


Rental of equipment	Manual pallet trucks <input type="checkbox"/> Rental of wheelchair <input type="checkbox"/> Rental of gazebo <input type="checkbox"/>
----------------------------	---

Additional Services	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 40%;">Type of Service</th> <th style="width: 20%;">Date / Start Time</th> <th style="width: 20%;">Date / End Time</th> </tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </table>	Type of Service	Date / Start Time	Date / End Time												
Type of Service	Date / Start Time	Date / End Time														

This request form must be sent to the address operations@wsge.com no later than 12:00 am on the day before the date of provision of the requested services. If services are required on a Monday or on any post-holiday day, this form must be received by 12:00 am on the last previous working day.

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ANNEX 2



PALERMO CRUISE TERMINAL

- FINAL MOVEMENTS 2022 -

Rev. 00, 01/05/2022

"B" Form

Shipping Agency

Name _____
Address _____
Town _____
VAT Number _____

Billing Information

Name _____
Address _____
ZIP Code _____ Town _____
State _____
VAT Number _____
Interchange System Code _____

Ship's info	Ship's name _____ Shipowner _____ Master's name _____ 2nd Master's name _____
Stay in Port	Expected Time of Arrival (dd/mm/yyyy) - ETA ____/____/____ - ____:____ Expected Time of Departure (dd/mm/yyyy) - ETD ____/____/____ - ____:____ Overnight <input type="checkbox"/>
Operations	Number of PAX at arrival _____ Number of embarking PAX _____ Number of embarking PAX _____ Number of VISITORS _____ IDLNESS <input type="checkbox"/>
Rental of equipment	Manual pallet trucks <input type="checkbox"/> Rental of wheelchair <input type="checkbox"/> Rental of gazebo <input type="checkbox"/>

	Type of Service	Date / Start Time	Date / End Time
Additional Services Executed			

This form shall be sent to the address operations@wsqct.com, duly filled in, no later than 48 hours after the date of departure of the relevant ship.

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